

## PV Race Documentation Guide

*A guide to aid PV Race entrants in preparation for travel to Mexico.*

### BEFORE RACE

In Yacht Scoring:

- Individual Crew Emergency Contact Info & Waiver  
Log in to Owner's Corner, add crew list with emails, crew notified to log in  
<https://yachtscoring.com/emenu.cfm?eID=4434>
- 30% of crew have taken a one-day or two-day US Sailing Safety at Sea seminar within 5 years prior to race, including online courses when available, or other courses as accepted by US Sailing or other national authority (to be noted on their Yacht Scoring crew registration)

Documents to be emailed to [jared@sdyc.org](mailto:jared@sdyc.org):

- Valid passports through the return trip for all on board (copy of two inside front pages)
- Valid Temp Import Permit (TIP)  
most are good for 10 years, so if you're gotten one recently, then it should still be valid. If the boat has recently changed ownership and previous owner had a TIP, need it to be canceled before a new one can be issued.  
<https://www.banjercito.com.mx/registroVehiculos>
- Boat Registration/Documentation
- Proof of Vessel Insurance
- If Captain is not the owner, must have and carry a notarized letter in Spanish from the listed owner (name, address, phone) giving the captain (name, passport #) authorization to have possession of that vessel (name, documentation #, home port, tonnage) from where to where, from date to date. Same is true if the vessel's owner is listed as a corporation. The Captain needs a letter from another officer in the corporation.

### UPON ARRIVAL

Fees to be paid upon arrival:

- Tonnage Fees \$3.00 pesos per registered Gross Tonnage
- Port Captain Fees:  
\$ 270.00 pesos 3 to 20 GRT  
\$ 407.00 Pesos 20 to 100 GRT
- Immigration Fees \$ 500.00 Pesos per person (Tourist Card)
- Agriculture Fee \$ 30.00 pesos per kilo of food, fruits or vegetables taken for incineration
- Agency Fee \$ 100.00 Per vessel on international arrival

Check in to Marina Vallarta HarborMaster Office upon arrival:

- Slip fees are US \$0.25/foot per day (discounted from their regular rate)
- 2 free days if staying for MEXORC
- Deep keel boats should be tied up to Navy Pier (details coming soon, but expected to be similar to past experiences there)